



OCEAN BEACH MAINSTREET ASSOCIATION



SUNDOWNER INTEREST FORM

Sundowners are monthly networking mixers open to OBMA members and their employees. Hosting a Sundowner is a great way to show off your business and market and network with other local business owners! Sundowners are free to attend for all OBMA members.

When: Fourth Thursday of each month, 5:30pm-7:30pm

(There is no Sundowner in January or June. November and December Sundowners are often scheduled earlier to accommodate holidays; contact OBMA for details.)

What: The party details, including location, menu, and any activities or entertainment are completely up to the host or co-hosts. There is typically a **raffle** held just before 7pm with prizes provided by the hosts (any type of prize – host’s choice).

Who: Any OBMA member in good standing is eligible to host or co-host a Sundowner.

Host or co-hosts responsibilities:

Provide location

Provide light h’ors d’oeuvres/beverages

Provide raffle prizes

NOTE: hosts are 100% financially responsible for all costs associated with the above.

OBMA responsibilities:

Design invitations

Publicize event in our newsletter

Send printed invitations to all members (over 500)

Send email reminders to all members

Handle day-of check-in

Invitations: Host(s) must finalize details of the event and keep OBMA in the loop. Invitations are created by the middle of the month prior to the Sundowner.

Yes, I’d like to host a Sundowner!!

Business name: _____

Co-host(s): _____

Contact for this event: _____

Phone number: _____ **Email:** _____

Preferred date: _____

I/we understand the requirements explained above and will be responsible for working out the details of this event:

Host signature: _____ **Host signature:** _____